



INAS-FID Headquarter

15 December 2008

To: All member organisations
CC: Executive and Technical Committee

Dear Member Organisations

I am writing to invite nominations for forthcoming elections to the INAS FID Executive Committee, which will be held at the General Assembly in April 2009.

The process will be managed by the INAS Elections Committee which is chaired by Mr Håkan Freijd (Sweden), David Ip, Angel Torres, Mogie Naiken and Jack Conway.

The positions open for nomination are:

- INAS Technical Officer (2009-2013)
- INAS Vice President (2009-2013)
- INAS Treasurer (2009-2013)

A job description for each post is attached below.

According to the INAS-FID Constitution, officers elected by the General Assembly shall be eligible for re-election for one further period of four years only to the same post, but shall be eligible for elections to other posts.

Nominations will not be accepted from the floor, unless the nominated persons have been proposed to other positions as members of the Executive Committee.

Candidates should send a full CV with covering letter and photo, to:
Hakan Freijd - Chairman of the INAS Elections Committee
Vinbarsvagen 14
SE-734 31 HALLSTAHAMMAR
SWEDEN

Email: hakan@mtnab.com
Phone: +46 70 696 72 76
Fax: +46 220 126 23

Candidates should discuss their nominations with their member nation, giving consideration to how the costs of the post and attending meetings will be met. Nominations will only be accepted if they are supported by the President and the Secretary General of the relevant member organisation.

Nominations must be received by the nominations committee no later than 5pm GMT on 20th February 2009, and may only be received from member organisations in good standing.

If you have any questions about the elections, then please do not hesitate to contact either myself or Hakan. Details of the General Assembly, and booking forms, will follow shortly.

Yours Sincerely



Karon Nicol
INAS Secretariat

1. Job Description: INAS Technical Officer

- a) is an expert in all INAS sports, and is familiar with sport for persons with intellectual disability, knows the rules in the mainstream international federations, and the rules within IPC (if applicable)
- b) will chair the INAS Sport Technical Committee and will represent the group on the INAS Executive Committee providing regular reports
- c) shall maintain a regular contact with Sport Technical Officers providing guidance and support as required

2. Job Description: INAS Vice President

- a) The Vice President shall work in support of the President, presiding over meetings as required and represent the organisation at the Presidents request

3. Job Description: Treasurer

- a) The Treasurer shall collect annual dues and administer the assets of INAS FID.
- b) The Treasurer shall report to the General Assembly and the Executive Committee on the financial position of INAS FID, and shall submit an annual budget to the Executive Committee for the succeeding financial period, which shall be in the calendar year.
- c) The Treasurer will submit to the Executive Committee annual accounts audited by a certified public accountant and recommend an auditor.